

# SCHOOL BUILDING COMMITTEE MEETING AGENDA



Meeting Date: September 21, 2023  
Meeting Time: 4 PM  
Project Name: Tri-county Regional Vocational Technical High School  
Project Number: MP20-28  
Meeting Purpose: SBC/SC Meeting No. 30  
Location: ZOOM  
Meeting Link: <https://us06web.zoom.us/j/85727818457?pwd=NHI4UFRod3NXQWo3WlplWkpkdWd2UT09>  
Meeting ID: 857 2781 8457  
Passcode: 960634  
One Tab Mobile: +13052241968,,85727818457#,,,,\*960634# US  
Prepared By: E. Grijalva

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1. Call to Order
2. Previous Topics & Approval of August 31, 2023, Meeting Minutes
3. Invoices and Commitments:
  - DRA August Invoice No.019, in the amount of **\$3,400.00**
4. Community Event Update
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.
6. Public Comment
7. Next Meetings
8. Adjourn

**SCHOOL BUILDING COMMITTEE  
MEETING MINUTES**



Project:	Tri-County Regional Vocational Technical High School	Project No:	MP20-28
Subject:	School Building Committee Meeting No. 29	Meeting Date:	08/31/2023
Location:	Zoom	Time:	4:00 PM
Distribution:	Attendees, Project File	Prepared By:	E. Grijalva

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**Present**

Brian Mushnick*	SBC Chair
Karen Maguire*	Superintendent
Dan Haynes*	Business Admin.
Jonathon Dowse*	SBC Member
Brendan Bowen*	Ellenzeig Architects
Harry Takesian*	Facilities Manager
Bob Foley*	Adult Ed Dir.
Trip Elmore	DWMP- Project Director
Rachel Rincon	DWMP- Asst PM
Elias Grijalva	DWMP- Asst PM
Carl Franceschi	DRA- Principal In Charge
Vladimir Lyubetsky	DRA- Project Manager
Steve Johnson	Consigli -Sr. Project Manager

**\*Voting Members**

Item No.	Description	Action
29.1	<p><b>Call to order:</b> <u>4: 03 PM</u> meeting was called to order by SBC Chair B. Mushnick, <u>7</u> of 11 voting members in attendance.</p>	Record
29.2	<p><b>Previous Topics &amp; Approval of July 13, 2023, Meeting Minutes:</b>            A motion to approve the <u>July 13, 2023</u>, meeting minutes as submitted was made by <b><u>J. Dowse</u></b> and seconded by <b><u>H. Takesian</u></b>.</p> <p><b>Discussion:</b> None.  <b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire (Y), B. Mushnick (Y)  <b>Abstentions:</b> None.            All in favor. Motion passes, to approve July 13, 2023, meeting minutes.</p>	Record
29.3	<p><b>Invoices and Commitments for approval:</b></p> <p><b>Invoice 1:</b> DWMP July Invoice No. 021, in the amount of <u>\$15,000.00</u></p> <p>A motion was made by <b><u>H. Takesian</u></b> and seconded by <b><u>B. Foley</u></b> for the approval of the DWMP July invoice.</p> <p><b>Discussion:</b> None.  <b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire (Y), D. Haynes (Y), B. Mushnick (Y)  <b>Abstentions:</b> None.            Motion passes to approve DWMP July Invoice for payment.</p> <hr/> <p><b>Invoice 2:</b> DRA July Invoice No. 018, in the amount of <u>\$13,600.00</u></p> <p>A motion was made by <b><u>J. Dowse</u></b> and seconded by <b><u>H. Takesian</u></b> for the approval of the DRA July invoice.</p> <p><b>Discussion:</b> None.  <b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire (Y), D. Haynes (Y), B. Mushnick (Y)  <b>Abstentions:</b> None.            Motion passes to approve DRA July Invoice for payment.</p> <hr/> <p><b>Invoice 3:</b> DRA Professional Service Invoice, in the amount of <u>\$1,155.00</u></p> <p>A motion was made by <b><u>J. Dowse</u></b> and seconded by <b><u>H. Takesian</u></b> for the approval of the DRA Professional Service Invoice.</p> <p><b>Discussion:</b> None  <b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire</p>	Record

	<p>(Y), D. Haynes (Y), B. Mushnick (Y)  <b>Abstentions:</b> None.</p> <p>Motion passes to approve DRA Professional July Invoice for payment.</p>	
29.4	<p><b>MSBA Board of Directors Meeting Update</b></p> <p><b>T. Elmore</b> informs the committee that the MSBA Board of Directors officially approved the Schematic Design submission and officially approved to move forward with the funding agreement upon approval from the local community vote on October 24<sup>th</sup>.</p> <p><b>Discussion:</b>  <b>J. Dowse</b> asks if the legislation increases funding will the MSBA go back and increase our funding?</p> <p><b>T. Elmore</b> explains for us to receive further funding, it would have to be through a legislative act, at this point we have come to an agreement that clearly states what Tri-County's funding will be.</p>	
29.5	<p><b>Upcoming Community Events</b></p> <ul style="list-style-type: none"> <li>• <b>September 09, 2023:</b> Wrentham Day</li> <li>• <b>September 11, 2023:</b> <ul style="list-style-type: none"> <li>○ Franklin Town Dem Meeting</li> <li>○ MetroWest</li> <li>○ Alliance Meeting</li> </ul> </li> <li>• <b>September 13, 2023:</b> Town Clerk Meeting</li> <li>• <b>September 15, 2023:</b> <ul style="list-style-type: none"> <li>○ Rep. Areana DaRosa</li> </ul> </li> <li>• <b>September 15 -17, 2023:</b> Cracker Barrel - Wrentham</li> <li>• <b>September 18, 2023:</b> Beacon Hill MSBA Funding Legislative Ed Committee</li> <li>• <b>September 20, 2023:</b> <ul style="list-style-type: none"> <li>○ Tri-County School Committee</li> <li>○ Ben Franklin Charter High School Fair</li> </ul> </li> <li>• <b>September 23, 2023:</b> <ul style="list-style-type: none"> <li>○ Walpole Apple Harvest Fair</li> <li>○ Alumni Weekend</li> </ul> </li> <li>• <b>September 24, 2023:</b> <ul style="list-style-type: none"> <li>○ Alumni Weekend</li> <li>○ DC Legislative visit</li> </ul> </li> <li>• <b>September 25, 2023:</b> <ul style="list-style-type: none"> <li>○ DC Legislative visit</li> </ul> </li> <li>• <b>September 26, 2023:</b> <ul style="list-style-type: none"> <li>○ DC Legislative visit</li> </ul> </li> <li>• <b>September 30, 2023:</b> Harvest Festival Franklin</li> </ul>	

	<p><b><u>Municipal Ballot Committee (MBC) Meeting</u></b></p> <ul style="list-style-type: none"> <li>• <b>September 05<sup>th</sup>, 11<sup>th</sup>, 25<sup>th</sup></b></li> <li>• <b>October 02, 10<sup>th</sup> 16<sup>th</sup> 23<sup>rd</sup></b></li> </ul> <p><b><u>Waiting on Approval/ Not confirmed events:</u></b></p> <ul style="list-style-type: none"> <li>• <b>September 16, 2023</b> - Boggastock</li> <li>• <b>September 19, 2023</b> – Board of Education/ DESE Presentation</li> <li>• <b>September 23, 2023</b> – Medfield Day</li> </ul> <p><b>Discussion:</b></p> <p><b>T. Elmore</b> suggests that Consigli reach out to their union representative, to get them to help support this project.</p> <p><b>S. Johnson</b> confirms, and he'll have an update at the next SBC meeting.</p>	
29.7	<p><b>Other Topics not Reasonably anticipated 48 hours prior to the Meeting.</b></p> <p><b>Discussion:</b> None</p>	Record
29.8	<p><b>Next Meeting:</b>  <u>Building Committee Meeting</u></p> <ul style="list-style-type: none"> <li>• Building Committee Meeting – September 21, 2023 @ 4 PM -Zoom</li> </ul> <p><b>Discussion:</b> None</p>	Record
29.9	<p><b>Public Comment:</b></p> <p><b>Discussion:</b> None</p>	Record
29.10	<p><b>Adjourn:</b> <u>4:32 PM</u> a motion was made by <b>H. Takesian</b> and seconded by <b>B. Foley</b> to adjourn the meeting.</p> <p><b>Discussion:</b> None.</p> <p><b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire (Y), D. Haynes (Y), B. Mushnick (Y)</p>	Record

Sincerely,

**DORE + WHITTIER**

Elias Grijalva

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.

**Invoice**

Karen Maguire  
 Superintendent  
 Tri-County Regional Vocational Technical School Di  
 147 Pond Street  
 Franklin, MA 02038

August 31, 2023  
 Project No: 22001.00  
 Invoice No: 0000019

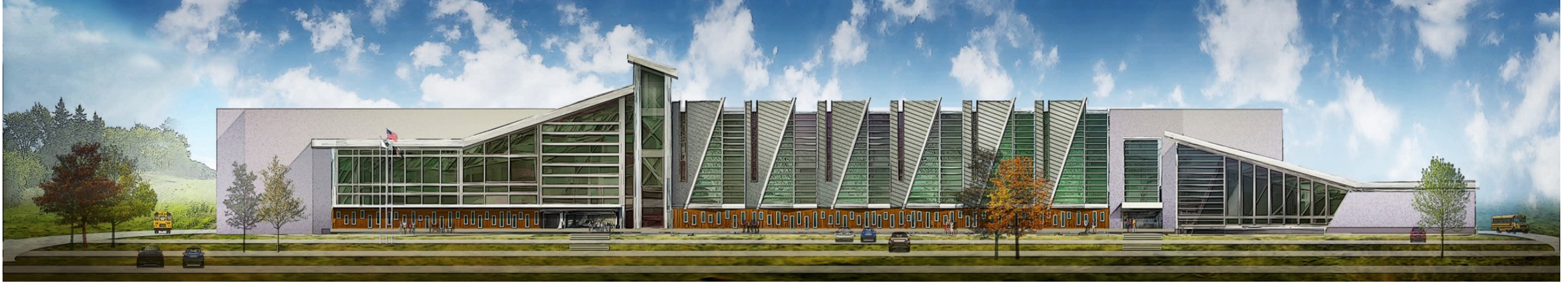
Project-Tri-County Regional Vocational Technical

**Professional Services from August 01, 2023 to August 31, 2023**  
**Fee**

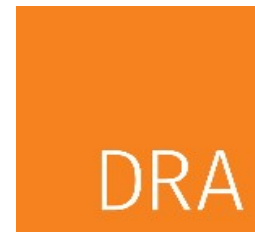
Billing Phase	Fee	Percent Complete	Earned
Feasibility Study	285,000.00	100.00	285,000.00
Schematic Design	340,000.00	100.00	340,000.00
Total Fee	625,000.00		625,000.00
		Previous Fee Billing	621,600.00
		Current Fee Billing	3,400.00
	<b>Total Fee</b>		<b>3,400.00</b>
		<b>Total this Invoice</b>	<b>\$3,400.00</b>

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail [gill@draws.com](mailto:gill@draws.com).

cc: [telmore@doreandwhittier.com](mailto:telmore@doreandwhittier.com)



Tri-County Regional Vocational Technical High School  
SBC Meeting  
September 21, 2023



# SBC Meeting Agenda – September 21, 2023

## 1. **Call to Order**

2. Previous Topics & Approval of August 31, 2023, Meeting Minutes
3. Invoices and Commitments:
  - DRA August Invoice No.019, in the amount of **\$3,400.00**
4. Community Event Update
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.
6. Public Comment
7. Next Meetings
8. Adjourn



CONSIGLI  
*Est. 1905*





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# Previous Meeting Minutes for Approval: August 31, 2023

“Motion to approve **August 31, 2023**, Meeting Minutes by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_.”

## SBC Vote:

- Brian Mushnick
- Karen Maguire
- Dan Haynes
- Michael Procaccini
- Jonathon Dowse
- Brendan Bowen
- Stanley Widak Jr.
- Harry Takesian
- Jane Hardin
- Bob Foley
- Lloyd “Gus” Brown

Item No.	Description	Action
29.1	<b>Call to order:</b> <u>4:03 PM</u> meeting was called to order by SBC Chair B. Mushnick, <u>Z</u> of 11 voting members in attendance.	Record
29.2	<b>Previous Topics &amp; Approval of July 13, 2023, Meeting Minutes:</b> A motion to approve the <u>July 13, 2023</u> , meeting minutes as submitted was made by <u>J. Dowse</u> and seconded by <u>H. Takesian</u> .  <b>Discussion:</b> None. <b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire (Y), B. Mushnick (Y) <b>Abstentions:</b> None. All in favor. Motion passes, to approve July 13, 2023, meeting minutes.	Record
29.3	<b>Invoices and Commitments for approval:</b>  <b>Invoice 1:</b> DWMP July Invoice No. 021, in the amount of <u>\$15,000.00</u>  A motion was made by <u>H. Takesian</u> and seconded by <u>B. Foley</u> for the approval of the DWMP July invoice.  <b>Discussion:</b> None. <b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire (Y), D. Haynes (Y), B. Mushnick (Y) <b>Abstentions:</b> None. Motion passes to approve DWMP July Invoice for payment.  <b>Invoice 2:</b> DRA July Invoice No. 018, in the amount of <u>\$13,600.00</u>  A motion was made by <u>J. Dowse</u> and seconded by <u>H. Takesian</u> for the approval of the DRA July invoice.  <b>Discussion:</b> None. <b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire (Y), D. Haynes (Y), B. Mushnick (Y) <b>Abstentions:</b> None. Motion passes to approve DRA July Invoice for payment.  <b>Invoice 3:</b> DRA Professional Service Invoice, in the amount of <u>\$1,155.00</u>  A motion was made by <u>J. Dowse</u> and seconded by <u>H. Takesian</u> for the approval of the DRA Professional Service Invoice.  <b>Discussion:</b> None <b>Roll Call Vote:</b> H. Takesian (Y), J. Dowse (Y) B. Bowen (Y), B. Foley (Y) K. Maguire	Record

# SBC Meeting Agenda – September 21, 2023

1. Call to Order
2. Previous Topics & Approval of August 31, 2023, Meeting Minutes
- 3. Invoices and Commitments:**
  - **DRA August Invoice No.019, in the amount of \$3,400.00**
4. Community Event Update
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.
6. Public Comment
7. Next Meetings
8. Adjourn



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## DRA August Invoice for Approval:

“Motion to approve DRA Invoice #019 , for \$3,400.00  
by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_.”

### SBC Vote:

- Brian Mushnick
- Karen Maguire
- Dan Haynes
- Michael Procaccini
- Jonathon Dowse
- Brendan Bowen
- Stanley Widak Jr.
- Harry Takesian
- Jane Hardin
- Bob Foley
- Lloyd “Gus” Brown



**DRA**

**Drumme Rosane Anderson, Inc.**  
Planning | Architecture | Interior Design

**Invoice**

Karen Maguire  
Superintendent  
Tri-County Regional Vocational Technical School Di  
147 Pond Street  
Franklin, MA 02038

August 31, 2023  
Project No: 22001.00  
Invoice No: 0000019

Project-Tri-County Regional Vocational Technical

Professional Services from August 01, 2023 to August 31, 2023  
Fee

Billing Phase	Fee	Percent Complete	Earned
Feasibility Study	285,000.00	100.00	285,000.00
Schematic Design	340,000.00	100.00	340,000.00
Total Fee	625,000.00		625,000.00
		Previous Fee Billing	621,600.00
		Current Fee Billing	3,400.00
<b>Total Fee</b>			<b>3,400.00</b>
		<b>Total this Invoice</b>	<b>\$3,400.00</b>

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## Tri-County Community Events - September



<p><b>17</b></p> <p>12-4 <del>Boggestock</del> 12-2 <b>Karen</b> &amp; <b>Jane</b> 2-4 <b>Joann &amp; Kristy Lyons</b></p>	<p><b>18</b></p> <p>9:00 Beacon Hill MSBA Funding Legislation to Ed Committee <b>Karen</b></p> <p>2:30 MBC Meeting <b>Karen, Sara, Joann, Hunter Cohen</b></p>	<p><b>19</b></p> <p>9:00 Board of Education/DES E Presentation- Malden <b>Karen</b></p> <p>7:00 Medfield Select Board <b>Karen, Dan, Jack</b></p>	<p><b>20</b></p> <p>7:00 Tri-County School Committee</p> <p>6:00 Ben Franklin Charter High School Fair <b>Sara</b></p> <p>5-8 North Attleboro Block Party <b>Bob, Harry, Kristy Lyons, Christine McCall</b></p>	<p><b>21</b></p> <p>4:00 Building Committee Meeting</p> <p><b>Karen, Dan, Bob, Harry, Brian, Jon, Jane, Stanley</b></p>	<p><b>22</b></p> <p>10:00 Sherborn Coffee Hour- Town Hall <b>Karen, Dan, Jon</b></p> <p>Alumni Weekend 3-8 <b>Karen, Sara, Joann, Tracy</b></p>	<p><b>23</b></p> <p>Alumni Weekend 12-4 Football Tailgate Party <b>Karen, Sara, Joann, (Tracy) Kevin</b></p> <p>Medfield Day- (On Waiting List) 10-4 <b>Brian John Rose Dan L. 2 - 4</b></p> <p>Apple Fall Festival Walpole <b>Trip, Elias, Mike</b></p>
<p><b>24</b></p> <p>Alumni Weekend 12-4 <b>Sara, Joann, Jon, Tracy</b></p> <p>1:00-7 DC for Legislative visits <b>Karen</b></p>	<p><b>25</b></p> <p>8-4 DC for Legislative visits <b>Karen</b></p> <p>2:30 MBC Meeting <b>Sara, Joann, Hunter Cohen</b></p> <p>7-8 Millis Select Board <b>Brian, Dan, Jane, Dana</b></p>	<p><b>26</b></p> <p>8-4 DC for Legislative visits <b>Karen</b></p>	<p><b>27</b></p> <p>8:30 Town Managers Breakfast Meeting <b>Karen, Dan</b></p> <p>5:30-8 Tri-County Parent Orientation <b>Karen, Dana, Mary-Ellen, Joann</b></p>	<p><b>28</b></p>	<p><b>29</b></p> <p>Tri-County Regional Legislative Breakfast <b>Karen, Dana, Sara, Joann, Tracy</b></p> <p>4-9 Medway Farm Fest Tracy <b>Dan L. 4 - 6 Christina (Please confirm) <u>MOVED FROM 9/23</u></b></p>	<p><b>30</b></p> <p>Franklin Harvest Festival 12-5 <b>Trip, Christina Bob, Peter,</b></p> <p><b>Jen Savoie 1pm-3pm Christine McCall 3pm-5pm</b></p>

## Tri-County Community Events - October

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 2:30 MBC Meeting Karen, Sara, Joann, Hunter Cohen	3 Norfolk Select Board Karen, Dan, Brian	4 5:30 Program Advisory Board Karen Dana, MaryEllen, Joann  6:00 Tri-County Co-Op Employers Dinner Karen, Pam, MaryEllen, Bob  7:00 Plainville Town Hall Dan, Brian, Trip, Kristy, Carl, <u>Karen(will be late)</u>	5 5:30-8 Tri-County Parent Orientation Karen Dana, MaryEllen, Joann	6	7
8	9	10 2:30 MBC Meeting Karen, Sara, Joann, Hunter Cohen	11 11:00 Walpole Coffee Hour Karen, Dan, Brian, Steve Sullivan  7:00 Walpole Library Karen, Dan, Brian, Steve Sullivan  7:00 (double check time) North Attleboro Town Hall Greg, Pat, Dan, Dana  7:00 Wrentham DTC- Karen, Tracy	12	13	14

## Tri-County Community Events - October

15 Sherborn Fire Open House Karen, Jon, Dana	16 2:30 MBC Meeting Karen, Sara, Joann, Hunter Cohen	17 5-9 Sherborn Special Town Meeting- High School Karen, Dan, Jon	18 Tri-County School Committee Meeting	19	20	21
22	23 2:30 MBC Meeting Karen, Sara, Joann, Hunter Cohen	24 <b>VOTE!!!</b>				

Clarifiers: MBC- Municipal Ballot Committee- (PAC)

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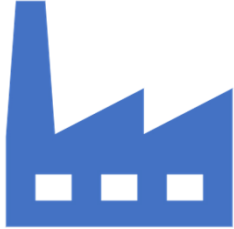
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*Est. 1905*



# Upcoming Meetings



## SBC Meeting No. 31

October **TBD**, 2023 @ \_\_\_\_\_ PM - Via –  
Zoom or In-Person ?

Potential Thursday Dates:  
October 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup>

october

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24 THE VOTE	25	26	27	28
29	30	31				

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*Est. 1905*



# Adjourn:

“Motion to Adjourn by \_\_\_\_\_,  
2<sup>nd</sup> by \_\_\_\_\_”

## School Building Committee Members Roll Call:

- Brian Mushnick
- Karen Maguire
- Dan Haynes
- Michael Procaccini
- Jonathon Dowse
- Brendan Bowen
- Stanley Widak Jr.
- Harry Takesian
- Jane Hardin
- Bob Foley
- Lloyd “Gus” Brown

Thank you

