

TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

147 POND STREET, FRANKLIN MA 02038

SCHOOL BUILDING COMMITTEE MEETING OPM SELECTION SUB-COMMITTEE SCHOOL COMMITTEE CONFERENCE ROOM

Minutes

July 12, 2021, 3:45 PM

Mr. Mushnick, Chairman, called the meeting to order at 3:50 PM.

Members Present:

Brian Mushnick, *Chairman*, Norfolk
Jonathan Dowse, Sherborn
Brendan Bowen, Member
Dan Haynes, Member

Members Not Present:

Stanley Widak, *Plainville*

Others Present:

Karen Maguire, Superintendent-Director

INTRODUCTIONS

None

SELECTION COMMITTEE OPM INTERVIEWS

The purpose of the meeting is to interview our four short-listed respondents as follows:

- Dore & Whittier 4:00-5:00
- Hill International 5:15-6:15
- Skanska 6:30-7:30
- Colliers 7:45-8:45

The decided format is as follows:

- Introduction of OPM firm and team; 5-10 minutes
- Questions from the Selection Committee; 45 minutes
- Closing comments and summary; 5-10 minutes

The Selection Committee utilized a document with 7 OPM interview questions that was distributed to each interviewee on June 28, 2021. The Selection Committee left 15 minutes between each interview to reflect and discuss each candidate, using the OPM Selection Interview Scoring Template distributed to each member at the beginning of tonight's meeting.

The interviews began promptly at 4:00PM.

After the final interview with Colliers, the Selection Committee met to discuss each respondent in greater detail using the OPM Selection Interview Scoring Template and take-ways from each interview. The Selection Committee ranked the respondents in the following order:

1. Dore & Whittier
2. Skanska
3. Colliers
4. Hill International

MOTION

A motion was made to select Dore & Whittier as the OPM for the Tri-County Regional Vocational Technical High School project pending negotiations with Dore & Whittier with respect to fee for services.

Motion passed unanimously

The Selection Committee asked Mr. Haynes to draft an interview narrative based on this evening's discussion, to be used in the Attachment A document required by the MSBA as part of the submission process

TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIRPERSON 48 HOURS IN ADVANCE OF THE MEETING

None

ADJOURNMENT

A motion was made by Mr. Mushnick and seconded by Mr. Dowse that the School Building Selection Sub-Committee be adjourned.

Motion passed unanimously.

The School Building Selection Committee meeting adjourned at 10:20 PM.

Listing of Materials Used in the Meeting

OPM Interview Questions

OPM Selection Interview Scoring Template

Respectfully Submitted:



Daniel B Haynes, Member